

How to Claim PDUs –

- 1) Login to PMI.org and navigate to your myPMI dashboard. On the right hand side, please select the button called “Report PDUs”

The screenshot displays the PMI myPMI dashboard. At the top, the Project Management Institute logo is on the left, and navigation links for 'Blog' and 'CEO Corner' are on the right. Below the logo, a purple navigation bar contains links for 'Certifications', 'Membership', 'Learning & Events', 'PMBOK® Guide & Standards', 'Business Solutions', 'Store', and 'About'. A search icon is also present. Below the navigation bar, a secondary bar shows 'Dashboard', 'Profile', 'Orders', and 'Knowledge Resources'. The main content area is titled 'Dashboard' and is split into two columns. The left column, 'PROFILE', shows a user's name (Ms.), title, company, email, member ID, membership since date, membership renewals, membership automatic renewal, volunteer status, and chapter. The right column, 'CERTIFICATION STATUS', shows a PMP® certification with a status of 'In good standing', 51 PDU hours remaining to renew, and 1033 earned renewal hours. Below this, there is a 'View Certificate' button and a toggle for 'Show my name on the Registry'. At the bottom of the dashboard, there are two purple buttons: 'CCRS DASHBOARD' and 'REPORT PDUS'. The 'REPORT PDUS' button is highlighted with a red box, and a red arrow points to it from the right side of the image.

2) You will be taken to the Continuing Certification Requirements System (CCRS), please navigate to the box 'PDU Claim Code' and select "I have a claim code".



Report PDUs

Dashboard > Report PDUs

Education

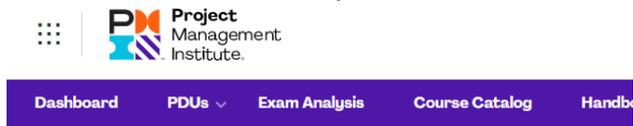
Learning activities that allow you to broaden your knowledge in one of the PMI Talent Triangle skill areas: Technical, Leadership, or Strategic and Business Management.

Giving Back

Activities that enable you to share and apply your knowledge and skills as a means to contribute to and help build the profession.

A grid of 10 activity categories for reporting PDUs. Each category has an icon, a title, a brief description, and a help icon (question mark). The "PDU Claim Code" category is highlighted with a red border and a red arrow pointing to the text "I have a claim code".

- PDU Claim Code**: PMI, R.E.P. or Chapter provided 10 digit code. [I have a claim code](#)
- Work as a Practitioner**: Working in a profession related to your certification
- Course or Training**: In person or virtual classes, formal education
- Create Content**: Authoring books or articles, creating webinars
- Organization Meetings**: Chapter, company, or professional meetings limited to 2 PDUs
- Give a Presentation**: Preparing for and speaking or presenting
- Online or Digital Media**: Pre-recorded Webinars, Podcasts, digital recordings
- Share Knowledge**: Serving as a moderator, SME, or mentor
- Read**: Books, articles, blogs
- Volunteer**: Volunteering without compensation



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Dashboard > Report PDUs

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A close-up of the "PDU Claim Code" form. It includes the title "PDU Claim Code", a help icon, and the text "PMI, R.E.P. or Chapter provided 10 digit code". Below this text is a text input field and a blue "Apply" button. A red arrow points to the "Apply" button.

PDU Claim Codes –

Sessions are listed in order according to the agenda. The session title will be displayed in the CCRS as follows:

Session Title	PDU Claim Code
ZZY	123456
ABC	7891011

As a reminder, all credential holders are held accountable to the PMI Code of Ethics and Professional Conduct. Please refer to the PMI Certification Application/Renewal Agreement on Page 2 of the CCR Handbook (<https://www.pmi.org/-/media/pmi/documents/public/pdf/certifications/ccr-certification-requirements-handbook.pdf?v=5b9f6a93-ea78-49ba-85d9-b335673f9ac5>). We kindly ask you to claim PDUs for only those courses for which you attended in full.

Source: PMI.org > Certification > Maintain Certification ----<https://www.pmi.org/certifications/certification-resources/maintain>